

## Front Winners

### Online Meeting – 26/03/2021

**Attendees:** Maria Potes Barbas (ESE), Susana Leonardi (Viatecla), Stephanie Kirwan (MP), Eilen Dilien (MP), Katerina Theodoridou (CSI) and Maria Evgeniou (CSI)

#### Agenda:

Topic 1\_Present and discuss the social media strategy

Topic 2\_Present the draft content by partners

#### Minutes:

##### 1. Group introduction

- All partners introduced themselves and their organisations.

##### 2. Overview of Social Media Schedule

- Stephanie gave an overview of the Social Media Schedule that every partner should follow where each one has dates to post some content in the FB page.  
[http://frontwinners.ipsantarem.pt/wp-content/uploads/2021/03/A3\\_SocialMediaTimetable-and-Dissemination-Schedule-Frontwinners\\_2021.xls](http://frontwinners.ipsantarem.pt/wp-content/uploads/2021/03/A3_SocialMediaTimetable-and-Dissemination-Schedule-Frontwinners_2021.xls)
- Maria presented the FB page created. <https://www.facebook.com/frontwinners/>

##### 3. Timelines

- Timeline of content development approved by all partners.  
[http://frontwinners.ipsantarem.pt/wp-content/uploads/2021/03/A1\\_Timeline\\_25March.xlsx](http://frontwinners.ipsantarem.pt/wp-content/uploads/2021/03/A1_Timeline_25March.xlsx)

##### 4. Content Materials

- Maria presented the content “The implementation of an E-portfolio model”.
  - Content Model - [http://frontwinners.ipsantarem.pt/wp-content/uploads/2021/03/A2\\_Content\\_Planning.docx](http://frontwinners.ipsantarem.pt/wp-content/uploads/2021/03/A2_Content_Planning.docx)
  - Evidence - <https://eraizes.ipsantarem.pt/moodle/course/view.php?id=877>
- Maria presented the Moodle page where each partner will upload each created content. <https://eraizes.ipsantarem.pt/moodle/course/view.php?id=877>
- Suzana presented the mock-up of the online learning platform.  
<http://frontwinners.ipsantarem.pt/wp-content/uploads/2021/03/FrontWinners-Digital-Platform.pdf>

##### 5. Next meeting:

- Each partner to present the content developed.
- Overview of timesheets.